

Marie Steensma
(April 25- Oct. 25) P.O. Box 901
Mackinac Island, MI 49757
(Oct. 26- April 24) 5205 Windward Passage
Harbor Springs, MI 49740

Dear Bride and Groom,

Thank you for your interest in my services. I am delighted you have chosen Mackinac Island for your wedding destination. Mackinac Island holds a special place in my heart as well.

Over the years, it has been my great privilege and joy to meet with hundreds of couples to discuss one of the most important events of their lives - their wedding. For each Bride and Groom, this day should always be a day to remember, a day to cherish forever, a day that will reflect the journey of love that has brought the two of you to this moment of commitment. The wedding ceremony is, therefore, a special time of joyous celebration.

You will receive a confirmation letter for you to fill out and return to me with the ceremony fee of two hundred fifty dollars. Please note that your wedding date is not secure until I have received this information. Once I have received the confirmation letter I will send you an email letting you know I have received your information, and include two wedding ceremonies for you to read. We can add or delete to the ceremony. I want you to be comfortable with the wording.

Please let me know of any special requests you may have such as blending of families, special readings, unity candle, rose presentation, sand ceremony, unions, vow renewals or any additions you feel are special to the two of you or your family. I have done many different styles, and faiths.

One special request is offered to the wedding ceremony, for example; unity candle. If more than one special request, then an additional twenty-five dollars is required for every addition.

My fee is two hundred fifty dollars, which I ask to be paid in full at the time of booking along with the original copy of the confirmation letter.

If you require a rehearsal, there will be an additional charge of one hundred dollars. Please include this also with the return of your confirmation letter. Please be sure to arrange the rehearsal when you schedule your wedding.

Please note that all payments and deposits are non refundable. If you are getting married at Wings of Mackinac butterfly conservatory, please go to our website for pricing. www.wingsofmackinac.com

I am very happy for the two of you and look forward to hearing from you. Please remit check to: Marie E. Steensma (April 25- Oct. 25) P.O. Box 901 Mackinac Island, MI 49757 (Oct. 26- April 24) 5205 Windward Passage Harbor Springs, MI 49740

In Kindness,

Marie E. Steensma

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CONFIRMATION- Please fill out this portion of the confirmation letter and return with your payment.

Name of bride and groom _____

Date of wedding _____ *Time* _____

Location _____

Rehearsal _____ *Date* _____ *Time* _____ *Location* _____

Special requests _____

Introduced as at the end of the ceremony _____

Additional Information _____

Your email address _____

Your home address _____

Your home phone and cell phone number _____

Do we have permission to use photos for our promotional materials? Yes _____ *No* _____

My cell phone number is: 231 881 3530. Please call anytime.